



## 3rd Annual Inclusive Diversity Conference & Expo

October 4, 2019 11:30 a.m. – 4:45 p.m.

Fogelman College of Business and Economics

3675 Central Avenue, Memphis, TN

### Registration Form

*Exhibitor Information (\* marks required fields of data)*

\*Company Name: \_\_\_\_\_

\*Contact Name (first & last): \_\_\_\_\_ Title: \_\_\_\_\_

\*Contact Email: \_\_\_\_\_

\*Company Address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*ZIP Code: \_\_\_\_\_

\*Company Phone: \_\_\_\_\_ \*Mobile Phone: \_\_\_\_\_

*Additional Company Representatives Attending:*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Registration Information

**\*\*Please submit by September 27, 2019\*\***

Exhibit Space: ☐ One (1) 6' Table - \$100 ☐ Two (2) 6' Tables - \$125

### Exhibit Area Set Up:

The exhibit area will include one (1) six foot non-skirted table with two (2) chairs and one (1) wastebasket. Electrical outlets available on a first come, first serve basis. **\*Do you need access to power outlets?** Y \_\_\_\_\_ N \_\_\_\_\_

### Method of Payment:

Payment required at time of registration for space to be confirmed. If payment will be by check, please call 901-734-3021 to notify SHRM-Memphis a check is coming. Make checks payable to SHRM-Memphis drawn on a U.S. Bank and mail to: **SHRM-Memphis, P.O. Box 770988, Memphis, TN 38177-0988.** All phone and email registrations must be accompanied by a VISA, MASTERCARD OR American Express number and signature. Cancellation must be in writing and emailed to [patricia.myers@ajcmemphis.com](mailto:patricia.myers@ajcmemphis.com) before September 29th, 2019. NO cancellations after October 1, 2019. Cancellations prior to October 2 subject to a \$15 cancellation fee. Refunds issued via check within 10 business days (unable to process refunds by credit card.)

Please return completed form to Pat Myers at [patricia.myers@ajcmemphis.com](mailto:patricia.myers@ajcmemphis.com). Or call (901) 734-3021 with questions.

